

HOW TO ADDRESS YOUR INVITATIONS

GUESTS

SALUTATION

Married couple

Mr. and Mrs. John Smith

With children under 18
living at home

Mr. and Mrs. John Smith
Megan and Johnny Smith

or
Mr. and Mrs. John Smith and family

In which woman kept her
married name

Ms. Jane Miller and Mr. John Smith

In which man is a doctor

Doctor and Mrs. John Smith

In which both are doctors

Doctor Christine Miller and Doctor John Smith

In which woman is a
doctor

Doctor Christine Miller and Mr. John Smith

Single Woman

Ms. Christine Miller
OR
Miss Christine Miller

Single Man

Mr. John Smith

Unmarried couple living
together

Miss Christine Miller and
Mr. John Smith

Divorced Women Using
Married name

Ms. Christine Smith OR
Mrs. Christine Smith

Divorced Women Using
maiden name

Ms. Christine Doe

Widow

Mrs. John Smith